

THE HIP SOCIETY 2024 SUMMER MEETING ABSTRACT SUBMISSION POLICIES AND PROCEDURES



THE HIP SOCIETY IS CURRENTLY ACCEPTING ABSTRACTS FOR:

The Hip Society 2024 Summer (Closed) Meeting: September 19-21 | Fairmont Pacific Rim || Vancouver, BC, Canada

**Abstract Submission Deadline is:
Monday, June 3, 2024 – 11:59 pm CDT.**

By submitting an abstract in consideration for the 2024 Summer (Closed) Meeting, members of The Hip Society agree to comply with the Policies & Procedures detailed below.

GENERAL POLICIES:

1. Attendance at The Hip Society's Summer Meeting is **limited to members of The Hip Society ONLY**.
2. **ONLY dues-paying members** (i.e., Active, Senior, Adjunct, and Senior Adjunct) may submit an abstract for presentation. However, occasionally, at the discretion, or at the specific invitation, of the President and/or the Program Committee Chair, a non-dues-paying Member (i.e., Honorary or Emeritus) may be invited to submit and present.
3. **Please submit the one (1) abstract that you would like to present at the Summer Meeting**
4. Presentations will be scheduled on either Friday or Saturday, at the discretion of the President and the Program Committee Chair and based on the flow of the scientific program. **Individual requests to change the day/time of assigned presentation will not be honored for any reason other than an emergency.**
5. It is **strongly preferred** that an abstract submitted for presentation at The Hip Society **has not been submitted for presentation/previously presented at its sister societies' meetings** (i.e., The Knee Society, AAHKS, International Hip Society, etc.). The question about other submissions for presentation/prior presentations will be asked, and must be answered, during the abstract submission process.

SUBMISSION:

1. **Log-In:** You must login using your login credentials for The Hip Society website. Members of The Hip Society may email hip@hip-knee.org or call 847-698-1638 for assistance with log-in.
2. MS Word or Adobe PDF are the only acceptable formats. **Only UNBLINDED abstracts may be submitted.** Graphics or tables must be embedded within the file being submitted; they may not be uploaded as separate files.

Length:	Not to exceed 300 words.
Margins:	1" on all sides
Line spacing:	Single
Content:	<p>Abstract must be in the terminology familiar to specialists. The text should be succinct and substantive. For uniformity, the abstract should include these paragraph headings:</p> <p>Introduction: State the problem; state the purpose.</p> <p>Methods: Describe study design (examples, prospective-randomized, prospective cohort, retrospective cohort or case control); include samples size estimate for prospective studies; describe study group: inclusion/exclusion criteria, demographics, follow-up; describe data collection methods and statistical methods.</p> <p>Results: Sufficiently report the data and results of your study; P-values are required for statements of statistical significance; statements of no significant difference should include an assessment of statistical power; If inadequate sample size, state "with the numbers available for study".</p> <p>Conclusion: What did the study show? Does the data support the conclusion and did the study answer the research question? References: No reference to authorship, institutions, specific commercial devices and commercial company names must be contained within the body of the abstract</p> <p>Abbreviations: Spell out abbreviated term at first mention (not in the abstract title) followed by the abbreviation in parentheses. For example, "Management of periprosthetic joint infection (PJI) will be discussed . . ." Do not abbreviate a term that is used only once.</p>

6. The following also will be requested by the system at the time of submission:

- IRB Statement
- FDA Status
- Non-Exclusive License Agreements

7. **Disclosure:** Financial disclosure information is required for **every co-author**. The Hip Society uses, and complies with, the [AAOS Orthopaedic Disclosure Program](#). If any disclosures are incomplete at the time of submission, the abstract will not be considered for review.
8. **Presenter and Submitter:** We **STRONGLY PREFER** that the Presenter is also the individual submitting the abstract (Submitter). Alternatively, any co-author may act as a Submitter. Presenter must be entered as co-author #1. If the Submitter's disclosure is up-to-date through the [AAOS Orthopaedic Disclosure Program](#), he/she will be able to proceed with the submission. If the Submitter's disclosure information is not current, he/she will be redirected to the AAOS disclosure page to update his/her disclosure (if an AAOS member), or to The Hip Society disclosure database (if not an AAOS member), and then sent directly to the submission page.
9. **Completion:** If the un-blinded abstract has been uploaded successfully, it should be listed on the screen with the "Thank You" message below that.
10. **Confirmation:** There will be NO confirmation email automatically generated by the system. To ensure the abstracts were successfully submitted, and the submission is complete, the Submitter must log out and log back in, to view the submitted abstract(s), web reference number(s), and status. The status will say: "complete" or "pending". If "pending", the reason will be stated.

GENERAL PLANNING TIMELINE:

The 2024 Summer Meeting

When	Action Steps
April	Abstract submission opens.
June 3 (11:59 PM CDT)	Abstract submission deadline.
Mid-June	President and Program Committee Chair review and grade abstracts and compile the preliminary program. Every Member who submits will have at least one (1) abstract accepted for the Summer Meeting program.
Late June	Invitations on behalf of President/Program Committee Chair to presenters and moderators are sent.
July	Finalize the scientific program. Final program is compiled and published.
September 19-21	The 2024 Summer Meeting – Vancouver, BC, Canada
December 1 (<i>tentative</i>)	Deadline for presenters of the 2024 Summer Meeting to submit a full manuscript to JOA in consideration for publication.

QUESTIONS AND TECHNICAL SUPPORT:

Please direct all questions and comments regarding online abstract submission to The Hip Society via email hip@hip-knee.org or tel (847) 698-1638.

THANK YOU FOR YOUR SUPPORT OF, AND PARTICIPATION IN, THE HIP SOCIETY!

#